



Privacy Statement

Intercontinental Procurement Limited (herewith after “IPL Packaging “or “IPL” or “we”) processes personal data. IPL has drawn up this privacy statement in order to inform you about how IPL handles personal data.

1. Who is IPL Packaging?

IPL Packaging is a specialist packaging supplier, based in Asia.

2. Protection of your personal data

Customers, suppliers, business associates and employees are entitled to expect IPL to treat their data with due care. IPL has developed a privacy policy that is in line with the (European) General Data Protection Regulation (GDPR). IPL's privacy policy is implemented through agreements, rules of conduct and (security) measures.

3. Personal data

IPL obtains personal data from you or through third parties in the context of our product and services. IPL uses only those personal data that are necessary for the proper products and services production, delivery and support.

IPL generally processes the following categories of personal data of the categories of data subjects listed below:

Customers and suppliers

Name/address data, contact data such as email address, account data (portal, etc.), data provided by customers/suppliers, data required by law, etc.

Visitors to the website

IP address, account details, website behaviour, data entered, etc.

Employees

Employee files that include information about: personalia, performance, education, contracts, insurances, miscellaneous

A full copy of the identity document is also required for payroll tax purposes. Money Laundering and Terrorist Financing (Prevention) Act (Wwft) obliges IPL to establish your identity and keep proof thereof.

Special personal data, such as health data, can be processed for salary administration, wage tax returns and registrations and deregistration at pension insurers, absenteeism insurers and occupational health and safety services.

Applicants

We do not seek sensitive personal information on our websites except where we are required to do so as part of the recruitment process. If one chose to apply for a job through our websites or third-party websites, we may collect information such as name, address and other contact information, work and educational experience, licenses and certifications, and other personal information. The applicant's decision to submit such information is entirely voluntary. We may use this information to process and evaluate applications for employment and to communicate with applicants about employment opportunities. We may also retain and use this information to identify, and communicate with applicants about, future potential employment opportunities with us. If we do not elect the person for the applicable job vacancy, we store the information for a maximum period of 4 weeks, unless agreed differently. If we elect to make an offer of employment, this information may become part of the employee file and may be used for other employment and work-related purposes.

Depending on the purpose of the processing and the role of IPL (distributor / partner / stakeholder) other data may also be processed.

4. Purposes

IPL processes these personal data for various purposes, such as:

Performance of the agreements with IPL's suppliers and customers

Good and efficient service provision and business operations

Performing administrative acts

Maintaining contact

Improving service to its customers

Billing

Collecting funds and taking collection measures

Marketing

Fulfilling legal obligations

Litigation

Being able to offer personalised ads

5. Principles

IPL only uses personal data if one of the principles mentioned in the law applies. IPL also processes personal data because IPL or a third party (the customer, supplier or another party) has a legitimate interest therein. These legitimate interests are:

Execution of the agreement concluded with the customer/supplier

The ability to provide its services as efficiently as possible

The improvement of its services

Security and management of its systems

IPL processes the data of its employees primarily on the basis of the (employment) contracts concluded with them. If personal data are processed on the basis of permission, this will be requested separately.

6. Provision to third parties

IPL may exchange personal data as part of its operations. IPL may use the services of third parties for the aforementioned purposes, such as the IT suppliers of our website and our systems, specialised advisors and other service providers. In this context, personal data will be provided to these third parties. These third parties may only process your personal data for the aforementioned purposes.

Finally, your personal data may be provided to third parties if IPL is required to comply with a legal obligation.

If third parties must or may necessarily have access to your personal data, a processing agreement will be concluded where necessary, in which the agreements will be laid down that guarantee the correct and safe processing and confidentiality of your personal data.

7. Provision to other IPL Packaging affiliates and data transfer outside the EEA

Personal data may be transferred across borders to other parts of the IPL network or to third parties for the purposes described above. The foregoing may also mean that personal data may be transferred to countries or regions without legislation protecting personal data equivalent to that enjoyed by visitors to the website in their country of origin. In such cases, IPL will take appropriate measures in each case, so that in a situation in which such a transfer of data takes place, such a transfer of data will always take place in a way that provides an "adequate level of protection".

8. Profiling

IPL may make behavioral analyses of the information IPL collects about you. IPL does this in order to be able to improve its own products and services, and our business operations. This information will not be sold to other parties.

9. Cookies

Cookies are used on the website to improve online services. Cookies process your IP address and the system information of your device. For more information about these cookies, please refer to our Disclaimer, Cookies and Privacy policy.

10. How IPL Packaging secures your data

IPL believes it is important that your personal data is protected against loss or unauthorised access. IPL has therefore taken appropriate security measures at a level that is necessary in view of the nature and volume of the personal data to be processed.

All IPL employees have a duty of confidentiality and are only allowed to process personal data as required for their work.

11. Security breach

Despite all technical and organizational security measures, a breach (data breach) can never be completely ruled out. IPL has set up a dedicated email address that allows employees and suppliers to report incidents that may involve a data leak. See point 14 below for contact details.

As required by law, a data breach that could have serious consequences for data subjects is reported to the Dutch Data Protection Authority and, if required, to the persons whose personal data are involved in the data breach.

12. How long IPL stores your data

IPL will not process your personal data for longer than is necessary for the purposes stated in this privacy statement. This means that your personal data will be kept for as long as they are needed to achieve the purposes in question. Certain data must be kept longer, because IPL has to comply with legal retention obligations, such as the retention obligation for tax purposes.

13. Your rights

The privacy legislation is aimed at giving control options to the data subject, the person whose data are being processed. These rights are explained below.

Information

Data subjects have the right to be informed of the existence and purpose of the processing before their personal data are processed.

Insight

You can request access if you think that IPL is processing your personal data. IPL will then notify you whether or not it is processing your personal data and inform you about the processing(s) for which your personal data is used.

Rectification or erasure of data

If it appears after access that the personal data IPL processes of you are not (completely) correct, you can request rectification. You can also ask IPL to delete your data. IPL will implement this request, unless there are compelling, e.g. legal, obstacles to doing so. IPL will inform you about whether or not a rectification or data erasure has been made.

Restriction and objections

You always have the right, due to your specific situation, to object to the processing and to request IPL to restrict or discontinue the processing. If there are no compelling obstacles, for example legal obstacles, IPL will honour your request. IPL will notify you of its decision. If you wish to exercise your rights, you can submit a request in writing or by email. See point 14 below for contact details.

14. Questions - complaints

If you have a question or a complaint about the processing of your personal data by IPL, please let us know. IPL will respond to your question or complaint as soon as possible, but at latest within four weeks.

Contact address

Suite 1701-02A, 17/F., 625 King's Road, North Point, Hong Kong

Tel: +230 466 1677

Email: info@iplpackaging.com

You also have the right to lodge a complaint with the privacy regulator. IPL may amend this privacy statement. New versions are always published on the website. IPL therefore recommends that you periodically review this statement to ensure that you are kept informed of any changes.

Changes to the privacy policy

This privacy statement was created and last amended on August 2nd 2021